

SERPENT RIVER FIRST NATION

195 Village Road
Cutler ON, P0P 1B0



Telephone: (705) 844-2418

EMPLOYMENT OPPORTUNITY

Asset Management Technician Lead Hand

Permanent Full-Time Position

Position Summary:

The Asset Management Lead Hand shall assume field level responsibility for maintenance, repair, retrofitting, and cleaning of community grounds and assets for the Serpent River First Nation; in compliance with the annual Asset Management Work-plan, SRFN Standard Operating Procedures and, SRFN Governance & Operations Manual.

DUTIES:

- The Asset Management Lead Hand will lead a team of field staff and adhere to all relevant legislative and Serpent River First Nation policies.
- Supervise and train assigned crew members in the field to ensure efficient and effective work practices that along with SRFN Standard Operating Procedures and industry best practices.
- Participate in regular team meetings, evaluations, training sessions, development of work plans, and complete daily work orders.
- Liaise with immediate supervisor, Human Resources and Finance departments to assist in attendance and compensation management processes.
- Participate with health and safety training, WHMIS, Confined spaces, Working at Heights, transportation of dangerous goods, CPR and first aid.
- Report immediately to Asset Management Coordinator when unforeseen circumstances occur such as supplies shortages that may cause delay and other potential shortfalls.
- Report on any injury or health and safety infractions that may have occurred to the Asset Management Coordinator.
- Alert the Asset Management Coordinator of problems or potential hazard(s) so that appropriate action will be taken.
- Ensure site, equipment, and materials are maintained and stored securely during and at days' end.
- Participating in hands-on work demonstrates interpersonal skills and the ability to effectively work with management and employees of all departments.
- Be able to work flexible hours or overtime to attend emergency situations.
- Comply with other work duties as instructed by the Asset Management Coordinator.

Qualification:

- Possess a minimum grade 12 education.

- Five years of experience in a construction and maintenance environment.
- Ojibway language, knowledge of native culture and heritage are considered assets.
- Developed interpersonal skills and the ability to effectively work with the general public management and employees.
- Be able to work overtime to meet deadlines and/or emergency situations.
- Ability to work as a team in a fast-paced environment.
- Must provide a clear CPIC.
- Valid Ontario Class 'G' Driver's License with a clear driver's abstract.
- Knowledge of the 7 grandfather teachings.

Don't meet every qualification?

If you are excited about this position and meet most, but not all, of the listed qualifications, please still consider applying. We recognize that no one person might have every qualification in this job, and you just might be the right candidate!

Qualified Serpent River First Nation members or Indigenous applicants will be given priority consideration.

Late or incomplete applications will not be considered. We appreciate your interest, however, only those selected for an interview will be contacted.

Interested applicants **MUST** submit a cover letter, resume, and three references from a direct supervisor/manager to:

Attn: Human Resources – Asset Management Lead Hand
 195 Village Road, Cutler Ontario, P0P 1B0
 Email: hr.jobs@serpentriverfn.com
 By: August 27, 2026 by Noon