

SERPENT RIVER FIRST NATION

195 Village Road
Cutler ON, P0P 1B0



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EMPLOYMENT OPPORTUNITY

Personal Support Worker - Home and Community Care Program

One year contract - Possibility of Extension

Serpent River First Nation's Community Wellness Department is seeking an individual for the position of Personal Support Worker. The successful applicant will report directly to the Home and Community Care Nurse Supervisor.

PURPOSE AND SCOPE

The Personal Support Worker will assist the elderly and disabled community members with personal care, routine activities of daily living and light housekeeping services to enable clients to remain in their homes and the community as long as it is safe to do so. The PSW will work within a multidisciplinary team, under the supervision of the Home and Community Care Nurse Supervisor. The Personal Support Worker will provide activities that support the client's physical, cognitive, emotional, environmental, spiritual, and behavioral requirements, provide for the comfort, safety, and well-being of clients, and demonstrate sensitivity and respect for those in their care.

QUALIFICATIONS

SRFN will hire the most qualified and suitable person for the position with preference given to Indigenous people.

Requirements

- Must hold certificate in Personal Support Work from recognized Community College.
- Must hold, or be willing to secure, CPR and First Aid Certification.
- Must have a Valid Ontario Class 'G' Driver's License, clear driver's abstract and vehicle for on-the-job use.
- Must be able to work flexible hours, including evenings and week-ends
- Must sign and comply with an annual oath of confidentiality.
- Must have a clear criminal record check (CPIC) with Vulnerable Sector Verification. This is required prior to commencing employment. The position requires interaction with Elders and other vulnerable sector individuals.

Additional Requirements

- Minimum of one year experience in a community health agency working with elderly and disabled.

- Training in Privacy and Confidentiality.
- Able to safely assist patients with standing, walking, transferring, sitting and rolling in bed.
- Able to comprehend technical instructions related to client care.
- Able to observe and assess clients.
- Collaborate with health care team in providing holistic care to clients.
- Must have a positive attitude and demonstrate a healthy lifestyle.
- Computer skills an asset.
- Knowledge of and respect for Anishnawbek history, practices, teachings, language, values and beliefs is of critical importance.
- Ability to understand and speak Ojibwe will be considered a definite asset.

B. SUMMARY OF DUTIES

- Personal Support Workers will assist clients with personal care and the routine activities of daily living as specified in the care plan and assignment schedule
- Provide self-care and other teachings to clients and/or family member/s or other person to carry out or assist client with the above activities.
- Able to effectively implement Client care plans in the clients home.
- Participate in training to provide specialized types of assistance under the plan of care and in compliance with program policies.
- Light housekeeping duties, meal prep and set-up in client homes.
- Promote comfort, safety, independence and mobility of clients.
- Comply with administrative, case management and other policies and procedures as they apply to the Personal Support Worker position.
- Manage the exchange of information in a manner that respects confidentiality.
- Observe and accurately chart client conditions and services provided using progress notes and other appropriate forms in compliance with standards and procedures outlined in Program policies.
- Assist in planning and implementing in-home or community-based social, fitness and other group activities as directed.
- Build good working relationships with clients and colleagues.
- Participate in team meetings, case reviews and/or conferences as directed.

WORK SITE LOCATION: The position will be within client homes in Serpent River First Nation.

Interested applicants **MUST** submit a cover letter, resume, and three references from recent employment direct supervisor/manager

Attn: Human Resources
 195 Village Road, Cutler Ontario, P0P 1B0
 Fax: 705-844-2757
 Email: hr.jobs@serpentriverfn.com
 By October 22, 2025 at 4:00 pm