

# SERPENT RIVER FIRST NATION

195 Village Road  
Cutler ON, P0P 1B0



Telephone: (705) 844-2418

## *EMPLOYMENT OPPORTUNITY*

*Home and Community Care Nurse Supervisor*

*Hourly rate \$39.02*

*Permanent*

### **Position Summary:**

The Home and Community Care Nurse Supervisor shall provide direct nursing care to residents of Serpent River First Nation in community. The Home and Community Care Nurse is also responsible for the supervision of personnel providing home care in the community.

### **Position Duties**

- Promote the Serpent River First Nation's Vision and Mission Statements
- Maintain the level of professionalism expected by the Serpent River First Nation as outlined through the Policies and Procedures manuals
- Uphold the ethics of their position and the Community Wellness Department
- Ensure effective communication between the community, Home and Community Care Manager and the Director of Health.
- Participate and provide feedback in the development or review of policies and procedures
- Provide prompt follow up action in response to community concerns or recommendations as they relate to the program delivery.
- Provide direct client care, within the scope of practice to home and community care clients
- Organize, participate in, and ensure that case conferencing occurs, as required
- Provide supervision and guidance to Personal Support Workers and unregulated staff who provide services to home and community care clients.
- Address issues of concern with the Home and Community Care Manager, as it relates to staffing
- Complete InterRAI Community Health Assessments
- Complete the Home and Community Care eligibility assessments
- Provide input and feedback to assist in the development of plans of care for the community and ensure that these plans of care are implemented
- Provide health teachings and initiate ongoing assessments to clients within the home, as needed

- Respond to clients' request for medical attention by professionally and efficiently referring to other health professionals when issues are outside of the nursing scope of practice
- Coordinate care with the Health Centre staff (CHN's) and Maamwesying staff, as needed in the Plan of Care
- Provide monthly reports to the Director of Health
- Work with other Serpent River First Nation departments to coordinate care of the Elders in the Community
- Participate in monthly staff meetings
- Ensure that client notes are documented in the Electronic Medical Record, Acutenet and as established by the College of Nurses
- Work with the Home and Community Care Coordinator and staff at the Geka when and if needed to ensure care of the Elders in the Geka
- Participate in an On-Call Schedule with the Home and Community Care Manager as per the On-Call Schedule policy
- Other duties as assigned by the Director of Health and Wellness

**Qualification:**

- Registered Practical Nursing or Registered Nurse in good standing with the College of Nurses of Ontario
- Two (2) years' experience, preferably within the geriatric field and supervision
- Ability to provide a vulnerable sector screen
- Excellent computer skills in word processing
- Valid Ontario Class 'G' Driver's Licence with a clear driver's abstract
- Must have own vehicle to be able to do daily home visits in the community
- Proficiency with Excel, computer software and office equipment
- Ability to work as a team in a fast-paced environment
- Knowledge of the 7 grandfather teachings

Interested applicants **MUST** submit a cover letter, resume, and three references from a direct supervisor/manager to:

Attn: Human Resources  
 195 Village Road, Cutler Ontario, P0P 1B0  
 Email: [hr.jobs@serpentrivern.com](mailto:hr.jobs@serpentrivern.com)  
 By: April 18, 2025 at 4:00 pm

*Late or incomplete applications will not be considered. We appreciate your interest, however, only those selected for an interview will be contacted.*

*Preference will be given to Indigenous applicants.*

*\*Detailed Job Description is available upon request*