

**Anishinabe Spiritual Centre
1091 Anderson Lake Road
Espanola Ontario**

Wasseaandimikaaning - Anishinabe Spiritual Centre –

**Vision: a place of enlightenment for spiritual nourishment, growth, and healing
Mission: provides the opportunities to find our Creator within self, others, and in all
creation as guided and inspired
by our ancestors, elders, and Jesuit tradition.**

Part-time On -call Housekeeper

Reporting to the Director, the Housekeeper is responsible for supporting and promoting the ministry of Anishinabe Spiritual Centre by performing a variety of cleaning tasks to maintain cabins, main building dormitory rooms, hallways, offices, and public areas of the Centre, reflecting an atmosphere of welcoming, hospitality and caring.

Education/Qualification

- High School diploma or equivalent preferred
- Previous experience working in a similar role description.

Skills

- Excellent customer service skills, including excellent communication skills
- Proven experience as a Cleaner or Housekeeper
- Ability to work with little supervision and maintain a high level of performance
- Customer-oriented and friendly
- Prioritization and time management skills
- Working quickly without compromising quality

Please submit a cover letter, resume, 3 most recent work-related references to:

Director,
Anishinabe Spiritual Centre
1091 Anderson Lake Road
Espanola, Ontario
P5E 1T1

Or Email to: anishinabespiritualcentre@gmail.com

Successful candidate must submit a CPIC