



## APPLICATION FOR REGISTRATION ON THE INDIAN REGISTER AND FOR THE SECURE CERTIFICATE OF INDIAN STATUS (SCIS) (FOR ADULTS 16 YEARS OF AGE OR OLDER)

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### GENERAL INFORMATION

- ▶ Please review the instructions ([83-168E-I](#)) to complete the application.
- ▶ To complete the application, you may need to include a [Guarantor Declaration \(form 83-169E\)](#) or a [Statutory Declaration in Lieu of Guarantor \(form 83-170E\)](#). A Declaration is required if the application is sent by mail.
- ▶ To obtain forms or the instructions, visit [canada.ca/indian-status](#), or call 1-800-567-9604.
- ▶ Original documents included with the application will be returned to you.
- ▶ If you need to include a Guarantor Declaration form with the application, you must submit the form with the **signature of the guarantor**. A guarantor is a person who can confirm your identity.

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### HOW TO SUBMIT YOUR APPLICATION

#### IN PERSON:

- At the regional office nearest you. As an appointment may be required, it is recommended that you call ahead of time.
- For the list of regional offices, visit [canada.ca/indian-status](#), or call 1-800-567-9604.

#### BY MAIL:

- If you send the application by mail, you must include a Guarantor Declaration form with the **signature** of the guarantor.
- The guarantor must sign and date the photocopies of the front and back of your supporting identity documents.  
**Note:** You must still include your **original** proof of birth document.
- If you are applying for registration AND for the Secure Certificate of Indian Status, the guarantor must also sign and date the back of one (1) of your photos and write the statement "this is a true likeness of (your name)".

Send the application to:

**National Registration Processing Unit**  
10 Wellington Street  
Gatineau, Quebec K1A 0H4

For applications made under Bill S-3: *An Act to amend the Indian Act in response to the Superior Court of Quebec decision in Descheneaux c. Canada (Procureur général)*, or under Bill C-3: *Gender Equity in Indian Registration Act*, send to:

**Application Processing Unit**  
Box 6700  
Winnipeg, Manitoba R3C 5R5



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## CHECKLIST

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### Application Form

- Section 7 of the application must be signed and dated.

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### Birth Document

- Include an **original** birth certificate listing the **names of your parents**. A photocopy is not acceptable.

**Note:** If you were adopted, you must provide an original birth certificate listing the names of the your **adoptive parent(s)**.

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### Supporting Identity Documents

Supporting identity documents must contain the following four (4) elements: full name, date of birth, photo and signature.

► **Include with the application:**

- One (1) identity document that contains all the elements listed above, OR
- More than one identity document that, combined together, contain all the elements listed above, OR
- One (1) identity document that contains some but not all the elements listed above and a Guarantor Declaration form.

► **You may include:**

- Original** identity documents (recommended if submitting the application in person), OR
- Photocopies** of the supporting identity documents and a **Guarantor Declaration form**. The guarantor must sign and date the photocopies of the front and back of the identity documents (recommended if sending the application by mail).

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### Name-Linking Document(s)

If you are applying under a name that is different than the name on your birth certificate, you must provide a name-linking document, such as a marriage certificate and a legal name change certificate.

► **If applicable, include with the application:**

- An **original** name-linking document, OR
- A **photocopy** of the name-linking document and a photocopy of a government-issued identity document that has your name as it appears on the application form (for example, a driver's licence).

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### Photos

- Include two (2) unaltered, identical, Canadian passport-style photos. The name and address of the studio or person who took the photo, and the date the photo was taken must be indicated on the back of one (1) photo. Photos are required only if a Secure Certificate of Indian Status is requested.

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### Adoption

► **If you were adopted as a child, include with the application:**

- A photocopy of the **adoption order** or photocopy of the **letter from the Social Services authorities** confirming the details of the adoption: names of the adoptive parent(s), full name of adoptee as it appears on the adoption order, and date and place of adoption.
- A signed and dated consent form giving the Indian Registrar permission to contact the Social Services authorities for information on your birth ancestry. To obtain the consent form, call 1-800-567-9604.
- A photocopy of your pre-adoption birth certificate (optional, if available).

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### Mail-In Application

- If submitting the application by mail**, include a Guarantor Declaration form (see instructions on previous page).



## APPLICATION FOR REGISTRATION ON THE INDIAN REGISTER AND FOR THE SECURE CERTIFICATE OF INDIAN STATUS (SCIS) (FOR ADULTS 16 YEARS OF AGE OR OLDER)

**Privacy Act Statement**

This statement outlines the purposes for the collection and use of personal information. Only information needed to respond to program requirements will be requested. Collection, use, and disclosure of personal information are in accordance with the *Privacy Act*. In some cases, information may be disclosed without your consent pursuant to subsection 8(2) of the *Privacy Act*. The authority to collect and use personal information for the Indian Registration and the Secure Certificate of Indian Status programs is derived from the *Indian Act*. We use the personal information we collect to determine entitlement to registration in the Indian Register and membership in a First Nation for which the Band List is maintained by the Department, to issue a Secure Certificate of Indian Status to registered persons, and for the provision of benefits and services conferred exclusively to those who are registered. We may share the personal information you provide as outlined under Personal Information Bank AANDC PPU110 (Info Source <http://www.aadnc-aandc.gc.ca/eng/1100100011039/1100100011040>). The information collected is retained by the Department for 30 years after the last administrative action and then transferred to Library and Archives Canada (or as described in the Personal Information Bank). As stated in the *Privacy Act*, you have the right to access the personal information you give us and request changes to incorrect information. If you have questions or wish to notify us of incorrect information, you may call us at 1-800-567-9604. For more information on privacy issues and the *Privacy Act* in general, you can consult the Privacy Commissioner at 1-800-282-1376.

**NOTICE TO APPLICANTS**

If you identify with an Indigenous group that is not recognized under the *Indian Act* (non-status), you may wish to consult with that group before proceeding with an application for registration for yourself, a minor child or dependent adult. Registration under the *Indian Act* in Canada may affect your entitlement to join or be recognized by some non-status groups and your entitlement to the programs and services they may offer. The Indian Registrar does not have the power to remove a name from the Indian Register if the individual has been correctly registered, even when the individual wishes to deregister.

The Secure Certificate of Indian Status (SCIS) remains at all times the property of the Government of Canada and must only be used by the person in whose name it is issued. Any false or misleading statement with respect to this application and any supporting document, including the concealment of any material fact, selling or permitting the use of your SCIS by any other individual or agency may lead to criminal prosecution, and is cause for revocation of your SCIS and refusal to issue a SCIS in the future. Any false or misleading statement, including the concealment of any material fact, may lead to a review of your entitlement to registration and revocation of your registered Indian status.

► Complete this form online, or write in block letters using black or dark blue ink.

**SECTION 1: Personal Information**

Family Name		Given Name(s)	
Family Name at Birth (if different from above)		Alias / Cultural Name (if applicable)	
Sex (as per Birth Certificate)	<input type="radio"/> Male <input type="radio"/> Female	Date of Birth (YYYYMMDD)	
<b>Permanent Address</b>		<input type="checkbox"/> Address is on Reserve	
Number, Street, Apartment, P.O. Box			
City/Town	Province/Territory (Canada)	State (USA)	Postal/ZIP Code
Telephone Number (Daytime)	Telephone Number (Other)	Email Address	
<b>Mailing Address</b> (if different from above)			
Number, Street, Apartment, P.O. Box			
City/Town	Province/Territory (Canada)	State (USA)	Postal/ZIP Code

**SECTION 2: First Nation/Band Choice**

(If your parents are affiliated with different First Nations/Bands, indicate your preference)

First Nation/Band Name	First Nation/Band Number (3 digits) (if known)
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**SECTION 3: Document Requirements**

**A. Proof of Birth Document**

Original document included

Registration Number on Birth Document	Province/Territory of Issuance	State (USA) of Issuance
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**B. Name Linking Document(s)**

(Provide if the name used on this application is different than the name listed on your proof of birth document)

Name (exactly as it appears on the document)	Document Type

**C. Supporting Identity Document(s)**

Document Type	Document Number	Expiry Date (YYYYMMDD) (if applicable)
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Name (exactly as it appears on the document)

Document Type	Document Number	Expiry Date (YYYYMMDD) (if applicable)
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Name (exactly as it appears on the document)

Document Type	Document Number	Expiry Date (YYYYMMDD) (if applicable)
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Name (exactly as it appears on the document)

**SECTION 4: Adoption Information**

(Complete this section ONLY if you were adopted as a child)

I was adopted as a child, and I believe that I have entitlement to Indian status through (select all that apply)

My adoptive mother       My adoptive father       My birth mother       My birth father

**Adoptive Mother**

Family Name	Given Name(s)	Date of Birth (YYYYMMDD)
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**Adoptive Father**

Family Name	Given Name(s)	Date of Birth (YYYYMMDD)
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**Birth Mother (if known)**

Family Name	Given Name(s)
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**Birth Father (if known)**

Family Name	Given Name(s)
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▶ If you believe that you are entitled to Indian status through your **adoptive parent(s)**, complete the Family Information (section 5) with your **adoptive parents'** information.

▶ If you believe that you are entitled to Indian status through your **birth parent(s)**, complete the Family Information (section 5) with your **birth parents'** information, if available.



**SECTION 5: Family Information**

**A. Father**

Family Name		Family Name at Birth (if different)	Given Name(s)
Date of Birth (YYYYMMDD)	First Nation/Band Name		First Nation/Band (3 digits) Number or Registration (10 digits) Number
Was the father adopted?		<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> Unknown	<input type="checkbox"/> Parent not stated on the birth document

**B. Mother**

Family Name		Family Name at Birth (if different)	Given Name(s)
Date of Birth (YYYYMMDD)	First Nation/Band Name		First Nation/Band (3 digits) Number or Registration (10 digits) Number
Was the mother adopted? <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> Unknown			

**C. Maternal Grandparents**

(Provide information up to the first person registered. For example, if your mother is registered, information on the grandparents and great-grandparents is not required)

Family Name	Family Name at Birth (if different)	Given Name(s)	Date of Birth (YYYYMMDD)	First Nation/Band Name or Registration No.	Adopted Yes/No
Grandfather					
Grandmother					
Great-Grandfather (1)					
Great-Grandmother (1)					
Great-Grandfather (2)					
Great-Grandmother (2)					

**D. Paternal Grandparents**

(Provide information up to the first person registered. For example, if your father is registered, information on the grandparents and great-grandparents is not required)

Family Name	Family Name at Birth (if different)	Given Name(s)	Date of Birth (YYYYMMDD)	First Nation/Band Name or Registration No.	Adopted Yes/No
Grandfather					
Grandmother					
Great-Grandfather (1)					
Great-Grandmother (1)					
Great-Grandfather (2)					
Great-Grandmother (2)					



**Additional Family Information (optional):** List the names of other registered relatives such as brothers, sisters, aunts, uncles, cousins.  
(Add separate pages if additional space is required)

**SECTION 6: Photo and Signature to Appear on the Secure Certificate of Indian Status (SCIS)**

▶ Select what applies to you.

- Two (2) unaltered, identical, Canadian passport-style photographs are included       SCIS not requested

▶ Sign your name inside the box without touching the borders. You may sign with an "X", in syllabics or another language, as long as this is your usual legal signature.

**SECTION 7: Declaration and Signature**

▶ Failing to sign and date the declaration will delay the processing of your application.

I solemnly declare that all statements made in this application are true, all documents provided to support this application are unaltered, and the enclosed photographs (if requesting a Secure Certificate of Indian Status) are a true likeness of me. I have read and understand the Notice to Applicants and the *Privacy Act* Statement.

If eligible, I \_\_\_\_\_, request to be registered in the Indian Register and, if applicable, to have  
(Print Name)

my name entered on a First Nation/Band List, as provided for under the *Indian Act*. I further request to have a Secure Certificate of Indian Status issued to me (if applicable).

Signature  X	Date (YYYYMMDD)
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**SECTION 8: Indian Registration Administrator (IRA)**

▶ If an IRA assisted in completing this form, he or she must complete and sign this section.

Name	First Nation/Band Number or Initiator Code	IRA Signature  X	Date (YYYYMMDD)
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## REGISTRATION AND SECURE CERTIFICATE OF INDIAN STATUS (SCIS) GUARANTOR DECLARATION

### GENERAL INFORMATION

A guarantor is a person who can confirm the identity of the applicant.

**Family members** may act as guarantors only if they meet all the criteria listed below.

A **parent or legal guardian** applying for registration or for the Secure Certificate of Indian Status (SCIS) on behalf of a child or dependent adult **cannot act as guarantor** for the child or dependent adult.

**The guarantor must perform the following tasks, as needed, free of charge:**

- Complete and sign the Guarantor Declaration form.
- Sign and date the photocopies of the front and back of the applicant's identity documents.
- Sign and date the back of one (1) of the applicant's Canadian passport-style photographs, and write the following statement: "This is a true likeness of (name of applicant or child or dependent adult)."

### CRITERIA

**The guarantor:**

- Must be 18 years of age or older.
- Must reside in Canada or the United States.
- Must be reachable for verification by the Department.
- Must have known the applicant personally **for at least two (2) years**.

**Note:** To know the applicant personally means that the guarantor is able to confirm information about the applicant, such as the name, approximate age, place of birth, physical description and some personal history such as place of residence.

**The guarantor must be someone from the following list:**

- Holder of a valid SCIS (who was 16 years of age or older when he/she applied for the card)
- Indian Registrar or Deputy Registrar
- Elected or appointed official (Band chief or councillor, Indian registration administrator, mayor, member of Parliament/ Legislative Assembly)
- Medical professional (dentist, medical doctor, optometrist, pharmacist, chiropractor or registered nurse)
- Judge, magistrate or police officer (reserve, municipal, provincial, territorial or RCMP)
- Lawyer, notary public
- Minister of religion
- Postmaster/postmistress
- Senior university/college/school administration official and professor/teacher
- Professional accountant
- Professional engineer
- Registered social worker or social service worker
- Military personnel (only for Regular Force members and their dependents)
- Other occupations: visit [Canada.ca/indian-status](http://Canada.ca/indian-status) for a more detailed list.

If an eligible guarantor is not available, the applicant must complete the Registration and Secure Certificate of Indian Status [Statutory Declaration in Lieu of Guarantor \(form 83-170E\)](#), and provide **two (2)** references who are not relatives.

**The references:**

- Must be 18 years of age or older.
- Must reside in Canada or the United States.
- Must be reachable for verification by the Department.
- Must have known the applicant personally **for at least two (2) years**.

**Note:** The Statutory Declaration in Lieu of Guarantor (form 83-170E) must be completed and signed before a Commissioner for Oaths, notary public or lawyer.



## REGISTRATION AND SECURE CERTIFICATE OF INDIAN STATUS (SCIS) GUARANTOR DECLARATION

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► **Complete this form online, or write in block letters using black or dark blue ink.**

**Applicant Information**

► For the purposes of this declaration, the applicant is the adult (16 years of age or older) applying for registration and/or for the Secure Certificate of Indian Status (SCIS), or the parent/legal guardian applying for a child (15 years of age or younger) or dependent adult.

Family Name	Given Name(s)		
Alias / Cultural Name (if applicable)	Date of Birth (YYYYMMDD)	Registration Number (10 digits) (if applicable)	
<i>I certify that I am the individual (applicant) named above</i>	Signature of Applicant		Date (YYYYMMDD)
	<b>X</b>		

**Name of Child/Dependent Adult (if applicable)**

Family Name	Given Name(s)		
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**Guarantor Information and Declaration**

Family Name	Given Name(s)		
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**Permanent Address**

Number, Street, Apartment, P.O. Box			
City/Town	Province/Territory (Canada)	State (USA)	Postal/ZIP Code
SCIS Serial Number (on the back of the card)		Occupation (if guarantor does not have a SCIS)	
Applicant known for _____ years (minimum 2 years)		Telephone Number (Daytime)	Name of Firm/Organization (if applicable)

**Instructions for guarantor:** As needed, you must **sign** and **date** the photocopies of the front and back of the documents that support the applicant's identity. You must also **sign**, **date** and **write** the statement "This is a true likeness of (name of applicant or child or dependent adult)" on the back of **one (1)** of the two photographs.

**I solemnly declare** that I am at least 18 years of age and have known the applicant named above personally for at least **two (2)** years. I have signed and dated the back of one photo and confirm that the image is a true likeness of the applicant, child or dependent adult, (if a Secure Certificate of Indian Status is requested). I have signed a photocopy of the front and back of each document to support the applicant's identity and confirm that I have seen the original document(s). I understand that any false or misleading statement on this Guarantor Declaration form or relating to any document in support of this application, including the concealment of any material fact, may be grounds for criminal prosecution, and cause for the revocation or refusal to issue a Secure Certificate of Indian Status.

<b>Signature of Guarantor</b> <b>X</b>	Date (YYYYMMDD)
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