

SERPENT RIVER FIRST NATION

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SRFN Chief and Council Meeting
March 22, 2022
Draft Minutes

Chair:	Chief Brent Bissaillon
Council:	Wilma-Lee Johnston, Kerri Commanda, Michelle Owl, John (Jack) Trudeau, Shirley McLeod
Regrets:	Steve Meawasige
Director of Operations (DOO):	Tracey Seabrook (Interim)
Staff:	Lilli Doughty, EA to Chief & Council; Tyler Gary, Communications Officer, Wilma Bissiallon, SRFNEDC General Manager; Leila Macumber, Community Wellness Manager
Recording Secretary:	Lilli Doughty

1) Call to Order/Opening Prayer/Remarks:

- The Chief & Council meeting was called to order at 6:06pm

2) Adoption of Agenda

MOTION: 2022-03-22-01

That Chief and Council adopt the Agenda for the Chief and Council Meeting of Tuesday, March 22, 2022, as amended.

Moved by	Michelle Owl
Seconded by	Shirley McLeod
CARRIED	By Consensus
- Item 11. C) was moved to in-camera	

3) Declaration of Conflict of Interest:

- None declared at this time

4) Community Presentations

a) Briefing by OKT – National Drinking Water Class Action

- Darian Baskatawang, Associate at OKT LLP, presented a PowerPoint and gave an update on the “Settlement of First Nation Water Drinking Advisory Class Actions”, and answered questions from Council

Recording Secretary:	Lilli Doughty	Date Approved	2022-04-12
2022-03-22 Approved C&C MINUTES		Motion of Approval	2022-04-12-02

5) **Approval of Previous Minutes**

a) March 10, 2022

MOTION: 2022-03-22-02	
That Chief and Council approve the Council Meeting Minutes of Thursday, March 10 , 2022, as presented	
Moved by	John (Jack) Trudeau
Seconded by	Wilma-Lee Johnston
CARRIED	By Consensus
- Michelle Owl abstained as she was not present on that day	

6) **Business Arising from Minutes**

a) Update Regarding Job Postings

<p>- DOO (interim), gave an update on the following job postings, and answered questions from Council</p> <p>- The following job postings are to be published ASAP:</p> <ul style="list-style-type: none"> - Executive Assistant to Director of Operations - Finance Clerk Receivables - Homemaker Geka Wigwam - Membership and Lands Registry Clerk - Registered Early Childhood Educator - Geka Wigwam RPN Supervisor - Special Education Support 	
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7) **Reports**

a) Chief's Report

MOTION: 2022-03-22-03	
That Chief and Council accept the Chief's Report dated March 22, 2022, as presented	
Moved by	John (Jack) Trudeau
Seconded by	Kerri Commanda
CARRIED	By Consensus
- The Chief presented his written report dated March 22, 2022, and answered questions from Council	

b) SRFNEDC

MOTION: 2022-03-22-04	
That Chief and Council accept the SRFNEDC General Managers Report dated March 22, 2022, as presented	
Moved by	John (Jack) Trudeau
Seconded by	Shirley McLeod
CARRIED	By Consensus
- The SRFNEDC General Manager presented her written report and answered questions from Council	

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8) Doodem & Committee Minutes & Reports

None at this time

9) Business Arising from Minutes & Reports

None at this time

10) Standing Items

a.) State of Emergency

MOTION: 2022-03-22-05	
That Chief and Council accept the recommendation made by Community Wellness Manager to extend the State of Emergency until April 19, 2022	
Moved by	John (Jack) Trudeau
Seconded by	Shirley McLeod
CARRIED	By Consensus

11) New Business

a.) RFP for IT and Infrastructure Review

<ul style="list-style-type: none"> - The DOO (interim), presented the request for proposal for IT and Infrastructure Review and answered questions from Council - Posting to be published on Facebook and SRFN website <p>SRFN is seeking proposals from interested parties for a comprehensive IT Systems and Infrastructure review and development of an implementation plan. The review is to be carried out in order to create efficiencies of the business systems necessary to conduct the work of the Band Office and all of its departments. Additionally, it should take into consideration the impact to productivity, opportunities for expansion and identify any if at all risks associated with SRFN IT Systems and Infrastructure.</p> <p>The consultant will be responsible for completing the analysis of IT Systems and Infrastructure for all department and making recommendations to SRFN to improve efficiencies which will include and be not limited to:</p> <ul style="list-style-type: none"> - Telecommunications - Internet - Hardware and software - Networking components - Operating systems - Data storage and backup <p><u>The deliverables include, but are not limited to the following:</u></p> <ul style="list-style-type: none"> - A comprehensive review and analysis of the above noted - Development of an implementation plan taking into consideration the possibility for expansion - Identify any risks associated with current IT Systems and Infrastructure - Make recommendations for more efficient use of technology, software, etc.

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The applicant will be required to submit a proposal including the following items:

- Introduction
- Methodology – how you are going to develop and implement this project, including timelines
- Experience – background and experience in conducting IT System and Infrastructure Reviews
- Key Personnel – resumes for key personnel working on the project
- References – former employers or clients
- Budget – breakdown of cost based on the number of days required to complete project and consultant cost/day, including a breakdown of “out of pocket” expenses such as travel, meals and accommodation. Separate cost of developing IT Infrastructure Review and Implementation plan

b.) Agreement 1617-ON-000064 – Amendment A0046

MOTION: 2022-03-22-06	
That Chief and Council approve Amendment Agreement No. A0046, and agree to the terms and conditions set out in the agreement, including any reporting requirements	
Moved by	Wilma-Lee Johnston
Seconded by	Michelle Owl
CARRIED	By Consensus
<p>The parties entered into a funding agreement effective on the 1st day of April, 2016 and wish to amend the agreement in order to extend the term of the agreement. This agreement will be from April 1, 2016 until March 31, 2023.</p> <p>The attached Amendment No. 0046, Serpent River First Nation, under Agreement 1617-ON-000064 - FA FN & TC, 2022-2023 is ready for your review and signature. The Minister and Serpent River First Nation entered into a funding agreement dated the 1st day of April, 2016. The Parties wish to amend the terms and conditions of the Agreement in accordance with the provisions of this Amending Agreement in order to extend the Agreement duration to March 31, 2023. This amending agreement takes effect once signed by both parties.</p>	

c.) Robinson Huron Forestry Company

MOVED TO IN-CAMERA

d) Agreement 1718-ON-000004 – Amendment A0029

MOTION: 2022-03-22-07	
That Chief and Council approve Amendment Agreement No. A0029, and agree to the terms and conditions set out in the agreement, including any reporting requirements	
Moved by	Michelle Owl
Seconded by	Shirley McLeod
CARRIED	By Consensus
<p>Amendment No. A0029, Serpent River First Nation, under Agreement 1718-ON-000004, provides \$16,907.00 additional funding for:</p> <p style="text-align: center;"><i>“Serpent River First Nation Health Centre – COVID-19 – HVAC Upgrades Project”</i></p>	

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12. Next Meeting Dates

a) C&C Duly Convened Meeting – Tuesday, April 12, 2022

13.) Adjournment

MOTION: 2022-03-22-08	
That Chief and Council adjourn the Chief and Council Meeting of Tuesday, March 22, 2022, at 7:36 p.m.	
Moved by	Shirley McLeod
Seconded by	John (Jack) Trudeau
CARRIED	By Consensus

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