

SERPENT RIVER FIRST NATION



Organizational Reopening the Community

COVID-19

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Summary

This document has been prepared to recommend how Serpent River First Nation Offices will reopen the community, specifically for reintegration into the workplace. Since the COVID-19 pandemic, the community has implemented measures to assist in stopping the spread of the COVID-19 virus. They are as follows;

- State of Emergency declared in Ontario on March 17th, 2020
- State of Emergency declared in Serpent River First Nation by Chief and Council
- Maintained essential services: personal support workers, nurse practitioner and physician visits, other tasks for staff members that were able to work remotely
- Border closures of the Village Road, Ball Park Road, Gaaming Road and the Woodland Drive backroad to Spanish
- Border security at the Woodland/Highway 17 entrance until June 12, 2020
- Closed offices (internal and external)
- Closed businesses in the community
- Implemented COVID-19 screening for all staff members, and individuals crossing the border onto the reserve
- Ordered PPE for clients and employees
- Quarantine Centre at the Community Centre Main Hall
- Implemented virtual programs and services
- Closed all recreational areas in the community
- Meals on Wheels Program twice a week by Community Wellness staff
- Daily/Weekly wellness calls to all of the Elders in the community
- Serpent River First Nation EOCG Team meets weekly to review current conditions and update the reporting tracker

In the event this document conflicts with an order or Law set by Chief and Council of Serpent River First Nation, the Law or Order of Council prevails. This document was developed utilizing documents from both the federal and provincial governments along with Algoma Public Health.

This document will outline how each of the services and programs will resume along with the different precautionary measures needed to be put in place to protect the health and well-being of community members, residents, employees working in Serpent River First Nation. Most staff members employed with the band are First Nations persons, therefore it is vital to maintain the health of this vulnerable population through taking precautionary measures with the reintegration into the workforce that has been set in motion.

Considerations need to be made for the buildings and offices located within Serpent River First Nation, including;

1. Kenabutch Health Centre
2. Public Works Garage
3. Library/Education/Niigaaniin Offices
4. Community Centre/Band Office
5. Lifestyle Centre including the Workout space
6. Kenabutch Family Centre
7. Public Works Warehouse
8. Geka Wigwam

Other Businesses include;

1. The Gas Bar

Community

Business

1. Scone and Wong
2. Cannanish
3. Jeremiah's Store
4. Jeff Jacobs Store

Staged Approach

The Serpent River First Nation EOCG Response Team will take a staged approach to reopening the Serpent River First Nation community. The health and safety of all members and employees remains top priority.

The reopening will be closely evaluated by the Response Team to determine if changes need to be made to maintain health of the community.

Each stage will last for approximately two-to-four-week periods to allow for close monitoring of any impacts or potential resurgence of cases. The following criteria will be used to advise when the Community can begin to ease public health measures:

1. Virus Spread and Containment – a consistent two-to-four week decrease in the number of new daily COVID-19 cases in our local Public Health Regions
2. Health System – ensure there is an effective response to any potential new cases in the community. (Personal Protective Equipment)
3. Community Health System Capacity – ensures there is an effective community health response to any potential positive case resurgence. (Access to testing)
4. Incidence Tracking Capacity – Ensures that any potential resurgence in cases can be identified promptly. (Screening Forms, Contact Tracing Forms)

The Community will reopen businesses and public spaces gradually. This will be based on the advice of the EOCG Incident Commander, Chief and Council, Community Health and Public Health Officials and the criteria and thresholds detailed above.

After each two-to-four-week period, the individuals listed above may advise to:

- Reapply or tighten certain public health measures in response to a surge in cases or outbreaks;
- Maintain status quo and continue close monitoring of impacts; or
- Progress to the next two-to-four-week stage.

Considerations of many factors will determine how the community will stage its opening. The considerations are;

1. Essential services
2. Physical environment(s)
3. Indoor work versus outdoor work
4. Identify which staff/roles can work from home
5. Employee health status
 - Those with an underlying health condition or those living in close proximity to

someone else with a health condition will work at home until the last stage

6. Indoor air quality and movement of air in the building/office
7. Overall health status of the community
8. Overall positive COVID-19 Cases in the Algoma and Sudbury Districts and
Northeastern Ontario
9. Testing availability in Elliot Lake and Blind River (monitored by Community Wellness)
10. Overall access to PPE to ensure adequate supply in offices
11. Family member with underlying health conditions in the home
12. Need for travel
13. Overall hygiene and cleanliness protocols for workplaces

Best Practices: Protecting Yourself and Others

As the reopening of programs, services and facilities in the community occur, all community members, residents, visiting professionals, staff and visitors will need to implement the following Best Practices;

- Maintaining a 6 foot physical distance,
- If you cannot maintain physical distance, you must wear a homemade mask,
- Hygiene etiquette (hand washing and not putting uncleaned hands to face),
- Respiratory etiquette (coughing in sleeve or Kleenex and throwing into a lidded garbage right away then wash their hands with soap and water or hand sanitizer),
- Sick individuals must stay at home and notify their supervisors
- Non-occupational risk factors at home and in community settings
- If individuals have taken acetaminophen, ibuprofen or aspirin which may mask a fever, either stay at home or work from home
- Wiping down frequently touched surfaces around offices,
- Reinforcement of the recommendation that if anyone experiences any COVID-19 symptoms they need to notify their superior of their absence from work and proceed to call the COVID-19 Assessment Centre to arrange testing and
- Staff, clients, and essential visitors will be permitted to enter the work area of the organization **only if they are feeling well and do not have symptoms associated with COVID-19.**
- Screen employees and visitors daily (screening tool attached)

Precautionary Measures in the Offices

To mitigate risks associated with the potential spread of COVID-19, the following will be implemented;

Offices;

- There will be no shared offices,
- Cubicles will be closed and marked with an X,
- All Administrative Assistants desks will have a plexi glass installed, and
- Employees workspaces will be relocated to safer location or be required to work from home

(Some considerations for this include the existing partitions between desks, cordoned off desk areas, and changes to small and shared (2 or more employees) office spaces, such as the relocation to another space in the building).

Signage;

- Employees and visitors must follow all posted signs on the entry door and throughout the organization, this will prompt you to,
- Employees and visitors must follow all directional arrows,
- Employee must provide direction to clients/visitors to follow the arrows out to the exit doors,
- Additional signage will be placed in the Reception areas to identify the physical distancing between client/visitor and Receptionist, and throughout the facility to identify the additional precautionary measures being implemented, and
Signage indicating what the process is for those experiencing signs or symptoms of COVID-19 will be posted throughout the buildings. These posters will be placed in frequently accessed areas of the facility (entrance/exit doors, bathrooms, etc.). This will include the numbers and addresses for the assessment centres in Elliot Lake and Blind River.

6 feet of Physical Distancing

- All clients, visitors and staff entering offices must maintain 6ft physical distance from one another unless you live in the same household,
- Employees, clients, visitors must follow all signs that are posted on the entry door and throughout the organization to prompt everyone to maintain 6 foot physical distancing,
- Employees, clients, visitors must follow all markers on the floor of the facility instructing the maintenance of 6 foot physical distance, including near printer and reception areas, and
- Employees, clients, visitors must follow all one way direction through the hallways, when possible. If a 6 foot distance cannot be maintained homemade masks will be worn; this includes for those whose office areas are in close proximity, and those who are in the same enclosed space (i.e. those with shared offices which cannot be accommodated, or who are working with clients: if this cannot be done in another capacity, via phone or internet). Employees will be given 10 homemade masks (2 for each day).

Screening

- All employees, clients, and visitors will be screened at every visit prior to entering the building,
- All employees must screen the client/visitor over the phone prior to office appointments and advise they will have their temperature read before entrance into building. See Appendix A to view the screening tool, and
- All employees must conduct screening of clients prior to the home visit and be aware of others who may be present at the home and request no other individuals in the home at that time. All clients and staff will be required to take a temperature reading and answer screening questions prior to entering the office.

Waiting Rooms

- Each waiting room is limited to two individuals at a time,
- All employees will be required to schedule appointments (stagger clients as appropriate), and
- All clients/visitors will be required to wait in their car or outside until the staff member is ready to bring them into their office.

Training

- All employees are required to take training on proper use of masks and hand washing techniques (a Teams session or video will be provided).

Masks

- Each employee who cannot maintain a 6 foot physical distance within the office and with the accommodations made, a homemade mask must be worn,
- Each employee returning to the office for Stage 2 will receive 10 homemade masks, these will fit snugly against the side of the face, be made with multiple fabric layers, secured with ear loops or ties, allow for breathing without restriction, and are able to be laundered without damage/change to shape, and
- Each employee is required to bring 2 clean masks to work every day contained in a zip lock bag with one extra bag to put dirty one probably when removed at lunch etc.

Kitchens

- Only one person permitted at a time in each kitchen,
- Each employee using the kitchen must wash hands before entering and after leaving the room,
- Each employee must use the hand sanitizing station located outside of the kitchen to sanitize hands, and
- Each employee must clean any surface before use and before leaving the kitchen (wipes will be supplied for kitchen use).
- Use of the kitchen is optional, and those who do not use the kitchen can bring lunches and beverages in a cooler pack.

Restrooms;

- Only one person permitted into the restrooms at a time, and
- If the bathroom is in use, the door will be closed, and if the bathroom is vacant, the door will be propped open. Hand washing stations will be placed outside bathrooms to ensure individuals are washing/sanitizing hands before touching the handles/doors, and after touching the handles/doors upon exit.

Air Quality;

- Employees with access to a window in the office will be asked to keep the window open during their shift, alternatively, employees without a window should keep a door open to ensure airflow throughout the day, and
- If the employee is having a discussion or in a meeting that requires more privacy the door may be closed for this purpose.

Surfaces and Equipment;

- Any frequently touched surfaces/equipment (i.e. tables, printers, stethoscopes, etc.) will be cleaned before and after use with sanitizing wipes, and
- Staff are not permitted to use each other's office equipment.

Printing/Copying;

- Employees must limit use of the printer/copier as much as possible,
- If you must use the shared printer/copier, you must sanitize (handwashing station will be set up) before and after the printer is used,
- If possible, sending an all-staff email to indicate that the printer/copier will be in use within the next 5-10 minutes could minimize the potential for high-traffic in this area,
- Only one person is to use the device at a time, and
- Follow all floor markers indicating the 6-foot physical distance required for employees waiting to use the machine.

Meetings;

- No face to face meetings will be held, all meeting must be delivered via Microsoft Teams or Zoom, and
- All travel outside of the Northeastern area is discouraged, thus upon return, the employee will work from home for 14 days.

Assess your area;

- Each employee is encouraged to identify any risks with recommendations to mitigate the risk, and discuss any issues or suggestions with your Manager/Director regarding the implementation of controls such as installing a hand washing station, policies and procedures, etc., and
- An employee has the right to refuse work if conditions can cause harm.

Evaluate;

- Ask and evaluate - Were the proper hygiene facilities available to you? Were you able to proactively physical distance? Are you disinfecting? Have you been provided training on the proper use of PPE and the limitations of PPE? Do you know what to do if you have symptoms of COVID-19?

1. All Medical Transportation Drivers will be screened for COVID -19 prior to the beginning of their shift using the screening tool in APPEDIX A. If a driver screens positive for COVID-19 they will immediately leave the Kenabutch Health Centre and contact their direct Supervisor via telephone.
2. All patients will be screened for COVID – 19 using the screening tool in APPENDIX A by the CCC prior to pick up. If patient screens positive, transportation will be cancelled and patient will be asked to contact their Primary Care Giver and closest screening facility.
3. The Medical Transportation Drivers will have access to hand sanitizer and face coverings in the vehicle. They are required to complete hand hygiene and don a face covering prior to picking up clients for trip.
4. Medical Transportation Drivers are encouraged to practice and promote respiratory etiquette; coughing into hollow of bent elbow or into a tissue that is immediately discarded after use, then performing hand hygiene.
5. All patients will be asked to complete hand hygiene and don a mask prior to trip.
6. Respect, where possible measures of physical distancing (2 meters):
 - a. A protection barrier will be used to prevent patient contact with drivers. All patients will be required to sit in the back of the van to maintain physical distancing.
 - b. Avoid direct contact with patients (hugging, handshakes, etc)
 - c. If patient requires assistance into van, hand hygiene is to be performed again immediately after assistance.
 - d. A limit to one household per trip will be issued
 - e. Reduce the number of drivers per vehicle and ensure that the same driver uses the same vehicle and maintains the same work schedule to limit contact.
7. Education regarding hand hygiene, respiratory etiquette, and social distancing will be posted and available in all vehicles. All drivers will have access to training related to COVID -10 prevention and protection measures.
8. All high touch points (e.g., door handles, steering wheels, seats, windows, seat belts, barrier) both the inside and outside of vehicles, will be cleaned between each patient transfer with a disinfectant wipe. It may be appropriate to wear gloves when disinfecting surfaces to protect hands from potentially irritating products.
9. The cabin area will be ventilated as often as possible, if temperature permits, and ventilation will not be set to recirculation mode
10. All non-essential objects will be removed from van (example magazines)

In the occurrence, that transportation is deemed medically necessary of symptomatic passenger or with COVID -19. Additional measures apply.

1. Medical transportation driver will be required to wear appropriate PPE including surgical mask, gown, gloves, and face shield.
2. Medical transportation drivers will be required to complete mandatory PPE training available online by the World Health Organization.
3. The driver must complete hand hygiene prior to donning and doffing PPE.
4. The driver will not have direct physical contact with the patient
5. The driver will wear PPE while cleaning and disinfecting the van.

Framework for Reopening the Community

The framework below was developed using the Government of Ontario framework guideline to help determine what programs, services, businesses and outdoor spaces can resume. The reopening will be closely monitored and evaluated by the Emergency Operations Control Group (EOCG) and may result in changes as this continuously evolves. There are 3 stages and, in each stage, the restrictions are loosened as we continue to flatten the curve.

Essential services that can continue to operate during the COVID-19 pandemic are encouraged to do so to the best of their ability.

Stage 1:

	Guidance	Serpent River First Nation Actions/Restrictions or Ease of Restrictions
For Businesses/ Services	<p>For businesses that were ordered to close or restrict operations, opening select workplaces that can immediately meet or modify operations to meet public health guidance and occupational health and safety requirements (ie. curbside pickup or delivery).</p>	<p>Retail stores reopen June 12, 2020 as a trial basis. Stores include;</p> <ul style="list-style-type: none"> - Scone and Wong - Jeff’s Store - Cannanish - Jeremiah’s Store <p>All retail and businesses will need to implement precautionary measures;</p> <ul style="list-style-type: none"> - Plexi glass installed - Floor marking for 6ft physical distancing between patrons - Handwashing/sanitizer upon arrival and leaving - Directional arrows - Separate entrance/exit, if possible <p>Screening at the door of all patrons</p> <p>Health Essential Services ie. PSWs, footcare, NP, Physician, Family Support Workers, etc.</p> <p>Complete disinfection and cleaning of all buildings</p> <p>Workplace assessments completed by certified individual from the Occupational Health and Safety group</p> <p>Completion of risk assessments on jobs</p>

		<p>Community Centre, Lifestyle Centre, Library will remain closed until Stage 2.</p> <p>Quarantine Centre available at the Lifestyle Centre.</p> <p>Non-essential services to continue to work from home.</p> <p>Appropriate Personal Protection Equipment purchased to be available for staff</p> <p>Employee Mental Health and Wellbeing survey to be completed</p> <p>Update and creation of policies relevant to re-opening</p> <p>Tracking of all staff and visitors in buildings</p>
<p>Outdoor Spaces</p>	<p>Opening some outdoor spaces like parks and allow for a greater number of individuals to attend some events, such as funerals.</p>	<p>Members can go into bush to collect medicines, pray, ceremony, fish, hunt, etc. maintaining 6ft physical distance.</p> <p>No border restrictions with respect to visiting the community and need to maintain a 6 foot physical distance from one another.</p> <p>Gatherings of 5 or less.</p>
<p>Health</p>	<p>Continued protections for vulnerable populations and the continued practice of physical distancing, hand washing and respiratory hygiene, and significant mitigation plans to limit health risks. Hospitals beginning to offer some non-urgent and scheduled surgeries and other health care services.</p>	<p>Those with underlying health conditions such as diabetes, heart disease, asthma, etc. should remain home as much as possible.</p> <p>Essential services provided. Screening completed for employees and clients.</p> <p>Health and Safety Committee meetings with specific focus on re-opening plans</p>

Stage 2:

If the initial loosening of public health measures is successful, Serpent River First Nation will move to Stage 2.

Health measures include;

- No positive cases in Serpent River First Nation
- No increase of positive cases within the Elliot Lake/Algoma area
- The Northeastern area continues to flatten the curve

	Guidance	Serpent River First Nation Actions/Restrictions or Ease of Restrictions
Businesses	Opening more workplaces, based on risk assessments, which may include some service industries, and additional office and retail workplaces.	<p>Increase in retail stores opening with precautionary measures as written below. Serpent River First Nation, based on guidance by public health officials, have and will continue to provide guidelines to business owners on how to open safely and protect their employees and customers or provide them the resource information. Upon request, the Community Health Nurse will provide necessary documents and training resources to the local businesses.</p> <p>Border Security removed June 12, 2020 with close monitoring and can reinstitute quickly if warranted.</p> <p>Health Essential Services continue as in Stage 1.</p> <p>Lifestyle Centre remains closed and is considered the Quarantine Centre at this time.</p> <p>Non-essential services provided but maintaining precautionary measures.</p> <p>Number of people allowed in the buildings at one time will be limited to allow for 5 square metres of unencumbered floor space for each person</p> <p>Intensified disinfection and cleaning and ventilation</p> <p>Appointment only access to services, all services will be reviewed and appropriate scheduling as not to minimize overlap of staff in the building</p> <p>Daily Employee Screening, employees who are sick are to remain at home</p> <p>Employee(s) who becomes ill during shift will be immediately separated and sent home for monitoring and testing</p>

		<p>Staggered shifts to ensure physical distancing and to reduce risk of exposure</p> <p>Staff travel Restrictions to remain in effect (possibly to December 31, 2020) with re-assessment quarterly</p> <p>Limited access to communal spaces, lunchrooms, coffee areas</p> <p>No onsite programming, virtual programming continues</p> <p>Virtual meetings continue</p> <p>At risk employees to continue to work from home</p> <p>Plexiglass installations for individual workstations continues</p> <p>Employee training on new policies and procedures</p> <p>Health and Safety talks with employees</p>
<p>Outdoor spaces</p>	<p>Opening more outdoor spaces and allowing some larger public gatherings.</p>	<p>Members can go into bush to collect medicines, pray, ceremony, fish, hunt, etc. continue minimal visiting with members in community.</p> <p>Gatherings of 10 or less.</p> <p>Playground and parks remain closed.</p>

Health	Continued protections for vulnerable populations and the continued practice of physical distancing, hand washing and respiratory hygiene, and significant mitigation plans to limit health risks.	Those with underlying health conditions such as diabetes, heart disease, asthma, etc. should be able to venture out, if comfortable. Mask (homemade) can be worn. (I am protecting you because I might be asymptomatic, you are protecting me because you might be asymptomatic) Promotion and implementation of healthy hygiene practices including proper hand washing procedures, hand sanitization procedures, disinfection of high touch areas, usage of proper personal protection equipment, maintenance of physical distancing Non-essential services begin. (Footcare) Screening completed for each employee and clients.
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Stage 3: If the loosening of public health measures is successful, consider;

	Guidance	Serpent River First Nation Actions/Restrictions or Ease of Restrictions
Businesses	Staggered shifts will begin to be phased out.	<p>All non-essential services open for business (stores and businesses) with precautionary measures:</p> <ul style="list-style-type: none"> - ensuring patrons maintain 6 ft physical distancing with each other, not more than 5 people in the store (based on size and air exchange), show identifiable marks on floor to show patrons how to maneuver in the store/business. - Hand washing/sanitizer upon arrival and departure <p>Programming with small groups will be allowed (up to 5 people) with the following protocols:</p> <ul style="list-style-type: none"> - Must be able to maintain 2 metres between all participants. - Organizers (or custodial staff) must sanitize surfaces before and after programming. - Only food in individual portions or packages allowed. - <p>Wherever possible, programming to continue virtually.</p> <p>Meetings with up to 5 attendees to resume with physical distancing protocols in place</p>
Outdoor spaces	Further relaxing the restrictions on public gatherings. Large public gatherings such as concerts and sporting events will continue to be restricted for the foreseeable future.	<p>All members can enjoy and access all areas for fishing, hunting, ceremonies, etc.</p> <p>All traditional areas open.</p> <p>Be mindful of the respiratory etiquette, handwashing.</p> <p>Gatherings of 10 or less.</p> <p>Playground and parks remain closed.</p>

Health	<p>Continued protections for vulnerable populations and the continued practice of physical distancing, hand washing and respiratory hygiene, and significant mitigation plans to limit health risks.</p>	<p>Those with underlying health conditions can enjoy visiting and shopping and encouraged to maintain 6 ft physical distancing, hygiene, and respiratory etiquette.</p> <p>All non-essential services are provided with precautionary measures still in place (physical distance, hygiene, respiratory etiquette).</p> <p>Screening completed for employee and client. Self-screening for staff will be completed daily. Stay at home if sick or work from home.</p>
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Stage 4: If the loosening of public health measures is successful, consider;

	Guidance	Serpent River First Nation Actions/Restrictions or Ease of Restrictions
Businesses	Opening all workplaces responsibly.	<p>Groups of up to 15 allowed with same conditions as above</p> <p>All Staff able to return to work at regular hours</p> <p>At risk begin return to work onsite</p> <p>Onsite meetings of up to 15 participants resume</p> <p>Removal of appointment only protocol but will still be encouraged as building capacity will remain in place</p>
Outdoor spaces	Further relaxing the restrictions on public gatherings. Large public gatherings such as concerts and sporting events will continue to be restricted for the foreseeable future.	<p>All members can enjoy and access all areas for fishing, hunting, ceremonies, etc.</p> <p>All recreational facilities are open.</p> <p>All traditional areas open.</p> <p>Be mindful of the respiratory etiquette, handwashing.</p> <p>Community playgrounds open when appropriately safe to do so.</p>
Health	Continued protections for vulnerable populations and the continued practice of physical distancing, hand washing and respiratory hygiene, and significant mitigation plans to limit health risks.	<p>Those with underlying health conditions can enjoy visiting and shopping and encouraged to maintain 6 ft physical distancing, hygiene, and respiratory etiquette.</p> <p>All non-essential services are provided with precautionary measures still in place (physical distance, hygiene, respiratory etiquette).</p> <p>Screening completed for employee and client. Self-screening for staff will be completed daily. Stay at home if sick or work from home.</p>

Stage 5: If the loosening of public health measures is successful, consider;

	Guidance	Serpent River First Nation Actions/Restrictions or Ease of Restrictions
Businesses	<p>The “new normal” emerges with full services to resume</p> <p>All staff back onsite</p>	<p>Onsite meetings resume</p> <p>Physical distancing, hand washing and respiratory hygiene along with other health and safety procedures to remain in place</p> <p>Travel bans lifted when appropriately safe to do so</p>
Outdoor spaces	<p>Further relaxing the restrictions on public gatherings. Large public gatherings such as concerts and sporting events will continue to be restricted for the foreseeable future.</p>	<p>All members can enjoy and access all areas for fishing, hunting, ceremonies, etc.</p> <p>All recreational facilities are open.</p> <p>All traditional areas open.</p> <p>Be mindful of the respiratory etiquette, handwashing.</p> <p>Community playgrounds open when appropriately safe to do so.</p>
Health	<p>Continued protections for vulnerable populations and the continued practice of physical distancing, hand washing and respiratory hygiene, and significant mitigation plans to limit health risks.</p>	<p>Those with underlying health conditions can enjoy visiting and shopping and encouraged to maintain 6 ft physical distancing, hygiene, and respiratory etiquette.</p> <p>All non-essential services are provided with precautionary measures still in place (physical distance, hygiene, respiratory etiquette).</p> <p>Screening completed for employee and client. Self-screening for staff will be completed daily. Stay at home if sick or work from home.</p>

Costs

Costs associated with a reopening are;

- Hire a staff member to conduct the screening (temperature measurements) of employees and visitors prior to entering the office
- PPE (homemade masks for those who cannot maintain 6 foot physical distancing within the workplace)
- Hand Sanitizer if no soap and water is available for hand washing (Chalet, hand sanitizing stations around the facility etc.)
- Signage – minimal costs, can utilize photocopier
- Touchless equipment for bathroom/kitchen;
 - o Touchless paper towel dispensers
 - o Touchless faucets
 - o Touchless soap dispensers
 - o Touchless light switches/motion sensor
- Homemade masks
- Lidded garbage cans

Policy Development

Policies are being developed to address changes that are required due to COVID-19. Each of the policies will be placed here.

Communication and communication algorithm

2 processes to implement to assist with enforcement:

1. Concerns form from staff
2. Confidential (anonymous) form

APPENDIX A:

SCREENING TOOL (New Updated Sample provided by ISC. Current screening tool needs to be amended based on new symptoms)

SERPENT RIVER FIRST NATION

195 Village Road
Cutler ONTARIO P0P 1B0



Telephone: (705) 844-2418
Facsimile: (705) 844-2757

Novel Coronavirus Screening Tool

Purpose: This tool is intended to assist with determining the safety of an individual entering SRFN, specifically to determine if a community member should be investigated for COVID-19 or sent to Quarantine themselves for the next 14 days.

Risk Assessment: Initial Screening Questions

1.	Do you have any of the below symptoms?		
	• Fever	Yes	No
	• Cough	Yes	No
	• Shortness of Breath	Yes	No
	• Other symptoms such as muscle aches, fatigue, headache, sore throat, runny nose, diarrhea.	Yes	No
2.	Have you returned to the country in the last 14 days?	Yes	No
3.	Have you returned from a high risk, densely populated area in the last 14 days?	Yes	No
4.	Have you had close contact (face-to-face contact within 2 meters/6 feet) with someone who is ill with cough and/or fever who has traveled within 14 days prior to their illness onset?	Yes	No
5.	Have you been in contact in the last 14 days with someone that is confirmed to be a case of COVID-19?	Yes	No

APPENDIX B:
Staff Questionnaire

